



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, July 24, 2018

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

CALL TO ORDER

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Led by Boy Scouts Troop 186 from Seattle, Washington.

ROLL CALL

Councilmembers Present:

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mike Todd, Councilmember
Mark Bond, Councilmember
Jared Mead, Councilmember
John Steckler, Councilmember

Councilmembers Absent:

AUDIENCE COMMUNICATION

- A. Wil Nelson, a Mill Creek resident, expressed his concern over the escalating costs of the 35th Ave SE Reconstruction Project. Mr. Nelson also stated that he disagrees with statements made by Mill Creek resident Mary Kay Voss during previous audience communication portions of City Council meetings.

Didrik Voss, a Mill Creek resident, told Council that he believed staff is happy with the Interim City Manager. Mr. Voss expressed his thoughts on what he believed to have been election fraud conducted by the City Manager and Mayor and would like to see the Council vote to fire the City Manager and a vote of no confidence for the Mayor.

NEW BUSINESS

- B. Planning Commission Appointments

Mayor Pro Tem Holtzclaw stated that he and Councilmember Bond, along with Planning Commission Chair Stan Eisner, interviewed 5 applicants to fill the two

Commission vacancies and selected incumbents Steve Maloney and Daniel Mills.

Mayor Pro Tem Holtzclaw made a motion to reappoint Steve Maloney and Daniel Mills to the Planning Commission with terms expiring April 30, 2021. Councilmember Bond seconded the motion. The motion passed unanimously.

PRESENTATIONS

C. Snohomish County Tourism Bureau Annual Report

Snohomish County Tourism Bureau Executive Director Amy Spain led Council through a PowerPoint presentation detailing the purpose and strategies of the Bureau, the effect and impact of tourism, interagency collaboration, new state tourism funding, and a look to what's ahead. Ms. Spain introduced Sports Development Director Tammy Dunn and acknowledged her team's success in group sales efforts and help in making Snohomish County a popular sporting event destination.

OLD BUSINESS

D. Motion to Reject all Bids Received for Exploration Park

Interim City Manager Bob Stowe explained that both bids received were over the engineer's estimate and recommended Council reject all bids and re-bid the project no later than January 2019. City Manager Stowe introduced Planning Manager Tom Rogers who described how putting projects out to bid in a competitive market would influence bids received. He explained the potential re-bid process, and stated that staff will pursue a contract amendment with MIG/SVR to revise the final design to include alternate bid items to provide cost saving measures. Planning Manager Rogers addressed questions from Council and Council engaged in discussion.

Councilmember Steckler made a motion to reject all bids. Councilmember Mead seconded the motion. The motion passed unanimously.

Councilmember Todd made a motion to explicitly consider the Exploration Park project during the CIP planning process. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- E. At 6:44 p.m. the Council recessed to executive session to discuss potential litigation pursuant to RCW 42.30.110(1)(i) for up to 15 minutes.

No action was taken.

RECONVENE TO REGULAR SESSION

- F. The meeting reconvened to regular session at 7:02 p.m.

NEW BUSINESS CONTINUED

- G. 35th Ave SE Reconstruction Project Contract Change Order

Interim City Manager Bob Stowe explained how the change order is necessary to comply with regulatory requirements of Washington State Dept. of Fish & Wildlife in order to remove the 54" culverts, which is required as part of the City's HPA permit. City Manager Stowe introduced Planning Manager Tom Rogers who reviewed the [revised agenda summary](#) that included a lower dollar amount than previously estimated, a project alternative sheet, and the actual change order proposal. Planning Manager Rogers gave Council a brief history of the original bid, original contract, and previous change order. Council engaged in discussion.

Councilmember Mead made a motion to authorize the change order as presented. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

- H. Sweetwater Ranch Stormwater Project Addendum No 2. to Shoreline Construction Co. Contract 2018-1418

Interim City Manager Bob Stowe introduced Planning Manager Tom Rogers who reviewed the Sweetwater Ranch stormwater infrastructure failure and subsequent emergency resolution and construction contract. Planning Manager Rogers described the scope of work, unanticipated difficulties encountered during the initial replacement, and project funding. Council engaged in discussion.

Councilmember Cavaleri made a motion to authorize the City Manager to execute an amendment to Contract 2018-1418 for construction services with Shoreline Construction Co. in an amount not to exceed \$480,000.00. Councilmember Mead seconded the motion. The motion passed unanimously.

- I. Sweetwater Ranch Stormwater Project Addendum No. 2 to Blueline Group, LLC. Contract 2017-1381

Interim City Manager Bob Stowe explained that the on-call engineering services change order is a companion to the construction change order that Council just authorized. Planning Manager Tom Rogers echoed City Manager Stowe's explanation and stated that for the same reasons as the construction change order he recommends approving the additional cost in order to close out the project.

Councilmember Steckler made a motion to approve the additional costs. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

STUDY SESSION

- J. 2019-2020 Budget Planning

Councilmembers joined Interim City Manager Bob Stowe at the table to discuss and develop a set of desired budget outcomes to guide the development of the 2019-2020 biennial budget. City Manager Stowe reviewed the City's Guiding Principles, projects remaining in the 2017-2021 Capital Improvement Plan, and reviewed strategic planning priorities previously brainstormed by Council. City Manager Stowe led Council in an exercise to help identify their most critical priorities and further refine previous strategic planning work.

CONSENT AGENDA

- K. Approval of Checks #58859 through #58929 and ACH Wire Transfers in the Amount of \$183,622.88
(Audit Committee: Councilmember Bond and Councilmember Cavaleri)
- L. Payroll and Benefit ACH Payments in the Amount of \$209,456.79
(Audit Committee: Councilmember Bond and Councilmember Cavaleri)
- M. City Council Meeting Minutes of May 8, 2018
- N. Special City Council Meeting Minutes of May 15, 2018
- O. Special City Council Meeting Minutes of May 17, 2018
- P. City Council Meeting Minutes of May 22, 2018
- Q. Building Permit Surcharge

Councilmember Bond made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

REPORTS

R. Mayor/Council

Mayor Pruitt thanked the Mill Creek Business Association for a great festival.

Mayor Pruitt reported that she attended the Jewelry Source grand opening event in the Town Center.

Mayor Pruitt reported that Mill Creek was recommended for a grant that is awaiting approval by the Puget Sound Regional Council Executive Board, which Councilmember Todd is a member of.

Councilmember Steckler reported that he attended the Police vs. Fire soccer match at Arena Sports and gave kudos to both chiefs for putting together an enjoyable event.

Councilmember Cavaleri thanked the police department for their ongoing efforts in helping with traffic in areas affected by construction.

Councilmember Mead echoed Councilmember Cavaleri's statements and thanked the police department.

Councilmember Todd reported that he attended the Mill Creek Festival and announced that as of January 1, 2019, the Mill Creek Business Association will be the Mill Creek Chamber of Commerce.

Councilmember Todd reported that he attended the Snohomish County Cities (SCC) meeting on July 19.

Councilmember Todd reported that SCC and Snohomish County Tomorrow (SCT) will

be holding another joint summit early 2019 and encouraged Council to start thinking about population, the urban growth area, and the upcoming light rail expansion.

S. City Manager

Interim City Manager Bob Stowe reviewed the Council Planning Schedule and advised Council that it will be filling up quickly due to budget related items.

T. Staff

Finance Director Peggy Lauerman gave an abbreviated presentation on the 2nd quarter financial report. Director Lauerman noted the updated format and welcomed feedback from Council.

At 8:23 p.m. Councilmember Todd made a motion to extend the meeting up to 9:30 p.m. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

AUDIENCE COMMUNICATION

U. There were no comments from the audience.

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- V. At 8:39 p.m. the meeting recessed to executive session for up to 50 minutes.
- Discuss the performance of a public employee per RCW 42.30.110(1)(g)
 - Discuss potential litigation pursuant to RCW 42.30.110(1)(i)

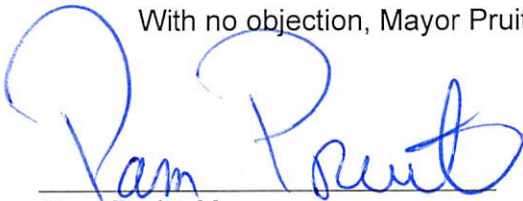
RECONVENE TO REGULAR SESSION

W. The meeting reconvened to regular session at 9:33 p.m.

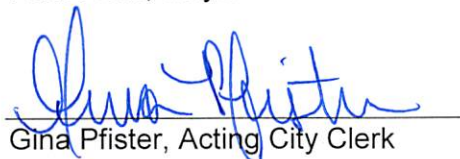
Councilmember Todd made a motion to hold a Special City Council Meeting on August 2, 2018 at 7:00 p.m. to hold an executive session to discuss the performance of a public employee per RCW 42.30.110(1)(g) and discuss potential litigation pursuant to RCW 42.30.110(1)(i). Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 9:35 p.m.



Pam Pruitt, Mayor



Gina Pfister, Acting City Clerk